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**The Royal Docks’ Internship Programme – Application Form**

*(Completed forms to be emailed to* [*RDInternships@newham.gov.uk*](mailto:RDInternships@newham.gov.uk) *)*

**ELIGIBILITY CHECK:**

**Please confirm that you meet the eligibility criteria for the programme – TICK BOX;**

I will be between 18 - 30 Years old commencing Jan 2021?

I live, study or have recently studied in one of the following postcodes below:

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| E13 8 | E14 0 | E14 2 | E16 1 | E16 2 | E16 3 | E16 4 | E6 5 | E6 6 | E6 7 | IG11 0 | IG11 7 |
| SE28 0 | SE28 8 |  |  |  |  |  |  |  |  |  |  |

**SECTION A - PERSONAL DETAILS**

|  |  |
| --- | --- |
| Full name: |  |
| Address: |  |
| Postcode: |  |
| Email address: |  |
| Contact number: |  |
| Where did you hear about the programme? |  |

**Previous experience**

Please record your employment/voluntary experience over the last 5 years, starting with the most recent (it’s ok if you don’t have any)

|  |
| --- |
|  |

**Education and qualifications**

Please list all training and qualifications, including GCSEs, NVQs and A level or equivalent and any further/higher education qualifications including degrees or equivalent, starting with the most recent.

|  |  |  |
| --- | --- | --- |
| Dates | School/College/University | Qualifications |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

**APPLICATION QUESTIONS**

Please use a maximum of 200 words to answer each of the questions below

**GETTING TO KNOW YOU:**

|  |
| --- |
| 1. Tell us why you are applying for this internship opportunity and how you think it will help you? |
|  |

|  |
| --- |
| 1. List your three biggest strengths and explain how they will help you succeed on this internship programme. |
|  |
|  |
|  |

|  |
| --- |
| 1. Describe a project or accomplishment you are proud of, and why? |
|  |

|  |
| --- |
| 1. What skills would you like to improve during this internship programme and why? |
|  |

|  |
| --- |
| 1. Tell us where you see yourself two years from now. |
|  |

**COMPETENCY QUESTIONS:**

Please tell us of a time in your life where you have demonstrated the following competencies using a **maximum of 150 words** for each answer. Provide an example of a time in your life when:

|  |
| --- |
| you have overcome a **CHALLENGE**: |
|  |

|  |
| --- |
| you showed great **ENTHUSIASM**: |
|  |

|  |
| --- |
| you have shown **COMMITMENT** to achieving a goal: |
|  |

**Equality and Diversity Monitoring Information - Confidential**

The RDEZ is committed to promoting equal opportunities and to ensure that our equality and diversity policy is effective. This necessitates the collection of information regarding the applicant’s ethnic origin, faith, gender, and disability. The information you provide will be treated in the strictest confidence.

# **SECTION B - Ethnic Background**

# Which of the following do you feel you most identify with?

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| |  |  | | --- | --- | | **Asian** | **Mixed Ethnic Background** | | Bangladeshi | Asian & White | | Indian | Black African & White | | Pakistani | Black Caribbean & White | | Any other Asian background  (please specify if you wish) | Any other mixed ethnic background  (please specify if you wish) | |  |  | | **Black** | **White** | | African | Any White Background  (please specify if you wish) | | Caribbean |  | | Any other Black background  (please specify if you wish) | **Any other Ethnic background** | |  | Any other Ethnic background  (please specify if you wish) | | **Chinese** |  | | Any Chinese background  (please specify if you wish) | Arab | |  | Latin American | | Prefer not to say |  | |  | Gypsy or Irish Traveller | | |  |
|  | |  |
| **SECTION C - Disability** The Equality Act 2010 defines a person with a disability as someone who has a physical or mental impairment that has a substantial and long-term adverse effect on his or her ability to carry out normal day-to-day activities.  Do you consider yourself to have a disability?   |  | | --- | | Yes (please specify if you wish) | | No | | Prefer not to say | | |  |
| **SECTION D – Dependants**  Do you have any dependants?  (children under 16, children with a disability under 18, adults that are in need of care) | |  |
| Yes (please specify if you wish) |
| No |
| Prefer not to say |

**SECTION E– Sexual Orientation**

What is your sexual orientation?

|  |  |
| --- | --- |
| Heterosexual/Straight | Other (please specify if you wish) |
| Bisexual | Prefer not to say |
| Gay Man |  |
| Gay Woman/Lesbian |  |

**SECTION F – Religion and Belief**

Below is a list of religions and beliefs that are the most commonly found in Britain. They are listed in alphabetical order and not intended to signify rank in terms of importance. Furthermore, we acknowledge that the list is not exhaustive and if your religion is not specifically listed please insert your religion in the space provided.

Which belief, non-belief or religion do you feel you most identify with? Please circle the appropriate box

|  |  |  |  |
| --- | --- | --- | --- |
| Agnosticism | Atheism | Buddhism | Christianity |
| Hinduism | Islam | Judaism | Sikhism |
| Other religion or belief (please specify if you wish) | Prefer not to say | No religion |  |

**SECTION G Gender – What is your gender?** Please circle the appropriate box

|  |  |
| --- | --- |
| Man | Woman |
| Other gender | Prefer not to say |

1. **Is your gender the same as the gender you were assigned at birth?** Please circle the appropriate box

|  |  |  |
| --- | --- | --- |
| Yes | No | Prefer not to say |

**SECTION H Socio-Economic Factors**

1. What type of school did you mainly attend between the ages of 11 and 16? Please circle the appropriate box

|  |  |
| --- | --- |
| State-run or state-funded school - selective on academic, faith or other grounds | Don’t know |
| State-run or state-funded school - non-selective | Prefer not to say |
| Independent or fee-paying school - bursary | Other |
| Independent or fee-paying school - no bursary |  |
| Attended school outside the UK |  |

1. What is the highest level of qualifications achieved by either of your parent(s) or guardian(s) by the time you were 18? Please circle the appropriate box

|  |  |
| --- | --- |
| At least one has a degree level qualification | Not applicable |
| Qualifications below degree level | Prefer not to say |
| No formal qualifications | Other |
| Don’t know |  |

1. Thinking back to when you were aged about 14, which best describes the sort of work the main/highest income earner in your household did in their main job?

|  |  |
| --- | --- |
| 1. Professional occupations such as: accountant, solicitor, teacher, nurse, social worker, musician, police officer, software designer |  |
| 1. Intermediate occupations/junior managers such as: secretary, office clerk, call centre agent, nursery nurse, restaurant manager, warehouse manager |  |
| 1. Senior managers and administrators usually responsible for planning, organising and co-ordinating work and for finance such as: finance manager, chief executive |  |
| 1. Technical, service and craft occupations such as: mechanic, fitter, plumber, printer, gardener, train driver, postal worker, machine operative, security guard |  |
| 1. Routine manual and service occupations such as: HGV driver, van driver, cleaner, porter, packer, sewing machinist, messenger, bar staff |  |
| 1. Unemployed |  |
| 1. Retired |  |
| 1. Not applicable |  |
| 1. Don’t know |  |
| 1. Prefer not to say |  |
| 1. Other |  |

1. Were you eligible for Free School Meals at any point during your school years?

|  |  |
| --- | --- |
| Yes | Don’t know |
| No | Prefer not to say |
| Not applicable (finished school before 1980 or went to school overseas) |  |

**SECTION I – AGE**

1. Which category below includes your age?

|  |
| --- |
| 18-21 |
| 22-30 |

**THANK YOU FOR COMPLETING THIS MONITORING FORM**